

Exhibitor Prospectus

Would clinical and research professionals in the area of developmental and behavioral pediatrics, child psychology, education, and related disciplines be interested in your products or services?

Then don't miss your opportunity for a tabletop exhibit at the 2017 SDBP Annual Meeting!

Overview

Join the Society for Developmental and Behavioral Pediatrics for the 2017 Annual Meeting, taking place October 13-16, 2017 at the Hilton Cleveland Downtown in Cleveland, OH.

Make your presence known at the SDBP Annual Meeting. We are now accepting applications for tabletop exhibits from commercial and non-profit entities. Space is limited and will be assigned on a first come, first served basis.

The SDBP Annual Meeting is designed to provide a forum for pediatricians (researchers, teachers, and/or clinicians), pediatric psychologists and other healthcare providers and researchers interested in developmental and behavioral pediatrics. A variety of educational formats are planned that will encourage the exchange of new scientific and clinical information and support the interchange of opinions regarding care and management issues relevant to developmental and behavioral pediatrics. Scientific material will be presented through symposia, oral abstracts, poster presentations, and small group sessions designed for in-depth exploration of specific topics.

The Audience

The SDBP membership is comprised of pediatricians, psychiatrists, psychologists, social workers and nurses involved in basic research, clinical studies, public health, and community practice.

Exhibitor benefits:

- A listing of your company description in the final program
- A listing of your company on the SDBP web site (meeting page)
- Access to 400+ clinical and research professionals in the area of developmental and behavioral pediatrics, child psychology, education, and related disciplines
- Each booth receives one complimentary exhibitor badge that permits entry to the SDBP scientific sessions. A \$75 charge for additional employees/exhibitors to maintain booth. Those additional exhibitors who want to attend scientific sessions must register and pay posted registration fees.

Key Dates and Times

Meeting Dates and Location:

Friday, October 13, 2017 –Monday, 16, 2017
Hilton Cleveland Downtown
Cleveland, OH

Exhibitor Application Deadline

September 13, 2017

Exhibitor Cancellation Deadline

September 28, 2017

Exhibit Dates

Saturday, October 14, 2017 – Monday, October 16, 2017

Exhibitor Registration

Saturday, October 14, 2017
8:00 AM – 2:00 PM

Set-up

Saturday, October 14, 2017
7:30 AM – 2:00 PM

Dismantling

Monday, October 16, 2017
Time to be determined, tentatively 12:00 PM

TENTATIVE Exhibit Hours - a final timeline with exhibit hours (as advertised in the program) will be available and distributed to exhibitors a few weeks prior to the meeting.

Day/Date	Suggested Exhibiting Hours	Function
Saturday, October 14	7:30 AM – 2:00 PM	Set-up
Saturday, October 14	4:30 PM – 7:00 PM	Welcome Reception
Sunday, October 15	8:30 AM – 7:00 PM	General Session/Breaks
Monday, October 16	8:30 AM – 12:00 PM	General Session/Breaks

Sponsorship

Opportunities to sponsor events at the meeting are also available. Sponsorship is the premier way to increase your visibility to the participants at the meeting. Please see the enclosed list of sponsorship opportunities for this Annual Meeting. Please contact Daglyn Carr at info@sdbp.org or at 703-556-9222 to discuss sponsorship opportunities.

Affiliate/Exhibitor Meeting Space Requests

If you require meeting space for your sales meetings and/or an SDBP approved activity, please contact Daglyn Carr at info@sdbp.org. Space releases will be handled on a first come, first served basis, subject to availability. Please note: events may not be held in conflict with the SDBP Annual Meeting. Additional fees may apply.

Booth Information and Rates

Booth Size	One 6 foot table with two chairs
Rate	\$900

Terms of Payment

Full payment to the Society for Developmental and Behavioral Pediatrics is required with the exhibit space application/contract. Space will not be assigned or held without the completed application and full payment. If paying by credit card, please complete all necessary credit card information on the contract. Make all checks payable to: Society for Developmental and Behavioral Pediatrics and forward to SDBP, Attention: Daglyn Carr, SDBP, 6728 Old McLean Village Drive, McLean, VA 22101.

Assignment of Space

Booths are assigned upon receipt of applications on a first come, first served basis and at the discretion of SDBP management. Space is limited. Every effort is made to satisfy exhibitor space requests. SDBP management reserves the right to make space assignment changes. SDBP management reserves the right to transfer assignments when such action is deemed to be in the best interest of the total exhibits.

Furniture Rental, Decorations, Labor

Each exhibitor will be provided with two chairs and a skirted table. Decorator services are not available through SDBP. Electricity charges are the responsibility of the exhibitor. Each exhibitor will receive an "Exhibitor Equipment Form" when the application is received and processed.

Shipping

All costs associated with the shipping and receiving of exhibit materials are the responsibility of the exhibitor. All exhibit materials can be shipped to:

SDBP Meeting

10/13-10/16

(Exhibitor's name/phone)

Hold for: Exhibitor arrive date

Package 1 of X

Hilton Cleveland Downtown

100 Lakeside Avenue East

Cleveland, OH 44114

Security

Each exhibitor should make provisions to safeguard his/her goods from the time they are placed in the booth until the time they are removed. SDBP and the Hotel are not responsible for loss or damage. SDBP will not provide security personnel in the booth or meeting space areas.

Notice of Disability

In compliance with the Americans with Disabilities Act of 1990, SDBP will make reasonable efforts to accommodate persons with disabilities at the SDBP Annual Meeting provided ample notice of a need is given to SDBP. If you have special needs, please call Daglyn Carr at 703-556-9222.

Housing Rates and Reservations

A block of rooms has been secured for SDBP meeting attendees and exhibitors at a discounted rate of \$179 USD (exclusive of applicable taxes) per night for a single/double occupancy room.

Hotel reservations should be made directly with Hilton Cleveland Downtown. Please use this link to book online: <https://aws.passkey.com/e/16497298>

Or call the hotel at (216) 413-5000. When making reservations, be sure to mention **Society for Developmental and Behavioral Pediatrics (SDBP)** to receive the discounted group rate.

Reservations must be made by September 20, 2017.